



## Learn, Engage, and Discover

UGC 2019 starts in two weeks! We are getting excited and we hope you are too.

Make the most of this year's conference by participating and engaging with your peers and Horizon team members. Here is some information to help you do so.

### GETTING AROUND

#### Arriving by Air

The hotel is approximately 10 miles from the airport. Travel time will depend on traffic conditions which can be heavy at times. Visit our [Hotel & Travel page](#) for a few transportation options from Hartsfield-Jackson Airport to the Sheraton Atlanta Hotel.

MARTA (Metropolitan Atlanta Rapid Transit Authority) Red and Gold train lines connect the airport to the Peachtree Center Transit Station, which is about three blocks from the Sheraton Atlanta Hotel.

#### Hotel Parking

The [Sheraton Atlanta Hotel](#) is located at 165 Courtland Street NE, Atlanta, GA 30303.

Hotel parking is available at a discounted rate for those driving to the conference. For registered attendees staying at the hotel, self-parking with unlimited in/out privileges is \$25 per day. For Local Commuter attendees, self-parking is \$17 per day.

## ARRIVAL AT THE SHERATON ATLANTA HOTEL

### Checking In

Hotel check in time is 4:00 p.m. If you arrive prior to this time, your room may not yet be available, but feel free to check with the front desk upon arrival.

### UGC Registration

Visit the UGC Registration Desk to check in and pick up your badge (required for all attendees, you'll wear these at all conference functions).

The Registration Desk is a great source for information about the conference. Stop by and see us if you have any questions or concerns.

### UGC Registration Desk Hours

#### Sunday 5/5

4:00 p.m. to 8:00 p.m.  
Level 2 Upper Lobby

#### Monday 5/6

7:00 a.m. to 4:00 p.m.  
Level 1 Georgia Prefunction area

#### Tuesday 5/7

7:00 a.m. to 3:30 p.m.  
Level 1 Georgia Prefunction area

## GETTING CONNECTED



### Conference Mobile App

If you haven't already, [download Guidebook](#) from your app store. All the conference information you need is in the Guidebook app: sessions and schedules, maps, and more.

1. Go to your app store and search for Guidebook.
2. Tap the "Download" button to get the free Guidebook app.
3. Open Guidebook and search for the "Horizon Software UGC 2019" guide.

Use Guidebook to give us feedback each educational session you attend. Just find the session in the schedule, and tap Session Evaluation. Your ratings will help us design next year's program.

## EVENTS

### Welcome Reception

Sunday, 6:00 p.m.  
Garden Courtyard

### Opening General Session

Monday, 8:30 a.m. to 9:30 a.m.  
Grand Ballroom D-E

### Gala Reception

Monday, 6:30 p.m.  
Grand Ballroom Prefunction area

### Gala Dinner

Monday 7:00 p.m. to 9:30 p.m.  
Grand Ballroom D-E

### Attire

Most attendees are comfortable in business casual attire for educational sessions and events. We encourage you to get a little dressier for the Gala Dinner event; we're calling it cocktail attire. The theme is "Atlanta Nights." Most importantly, be comfortable and be yourself!



The **STAR Awards Lunch** is Noon to 1:00 p.m. on Monday, in Grand Ballroom D-E. [Click here](#) to read about this year's winners!

## QUESTIONS?

Visit the [UGC 2019 website](#) for more information, and be sure to download the [Guidebook app](#) to see the complete event schedule and get maps covering the entire conference. If you have additional questions, please contact Event Manager [Amy Tracy](#).

We can't wait to see you in Atlanta!